**The University of Texas at Austin**
Charles A. Dana Center
1616 Guadalupe St., Suite 3.206
Austin, TX 78701

Phone: 1-866-871-9995
Fax: (512) 471-2759
Federal ID: 74-6000203

# Order Form

## Bill To:

Organization _____

Name/Title _____

Street _____

City _____ State _____ Zip _____

Phone (_____) _____

Fax (_____) _____ Email _____

Purchase Order No. _____

*(Please fax or mail a copy of your purchase order. We cannot ship your order until we receive your purchase order.)*

**Online ordering at**
**www.utdanacenter.org/catalog**

**Thank you for your order!**

## Ship To: *(if different than "Bill To")*

Organization _____

Name/Title _____

Street _____

City _____ State _____ Zip _____

Phone (_____) _____

Fax (_____) _____ Email _____

| Product No. | Description | Quantity | Unit Price | Total Price |
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**Handling Charges Table**

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|---|---|
| $.01–$50.00 . . . . . $8.50 | $100.01–$250.00 . . . . . $19.50 |
| $50.01–$100.00 . . . . . $13.50 | more than $250.00 . . . . . 8% of order total |

| | |
|---|---|
| Subtotal | |
| Handling | |
| Sales Tax* | |
| **TOTAL DUE** | |

*Prices and product availability are subject to change without notice. For the most up-to-date pricing and product information, visit www.utdanacenter.org/catalog.*

**Orders shipped within Texas are subject to a sales tax of 8.25%, excluding orders for tax-exempt customers.*

**Fax** this form to:
**(512) 471-2759**

**Or mail it to:**
Attn: Product Order Desk
The Charles A. Dana Center
1616 Guadalupe St., Suite 3.206
Austin, TX 78701

- **We accept checks and purchase orders with this order form**
- **To use a credit card, visit our online catalog at www.utdanacenter.org/catalog**

**Please make checks payable to:**
The University of Texas at Austin
**and include them with your order form.**

**Orders usually ship within three days of receipt of purchase order or payment.**